

IMAGES for DISPATCH

You can associate image files to specific loads, trucks, drivers, trailers, agents, shippers and carriers. We have numerous available settings in Dispatch, Setup Menu, System Configuration, Image Settings.

The screenshot shows the 'Image Settings - DPSYSIMAGE' dialog box with the following settings:

- Use Image Files? Y
- Image Folder: \TMS\DPWIN20\IMAGE\
- Common Image Folder? Y (Yes-All Images in Above Folder, No-Separate Folder for Each Load)
- Image Files Prefix: L (L-Load, I-Invoice)
- Use Driv/Truck/Trail Images? Y (File Names Start with DRIV/TRUCK/TRAIL)
- Use Agent Images? Y (File Names Start with AGENT)
- Use Shipper/Carrier Images? Y (File Names Start with SHIP/CARR)
- Secondary Image Folder: \TMS\DPWIN20\IMAGE\INVOICE\
(Used if Set to I-Invoice Above to Locate Load Number Images)
- Driver Image Folder: \TMS\DPWIN20\IMAGE\DRIVER\
- Truck Image Folder: \TMS\DPWIN20\IMAGE\TRUCK\
- Trailer Image Folder: \TMS\DPWIN20\IMAGE\TRAILER\
- Shipper Image Folder: \TMS\DPWIN20\IMAGE\SHIPPER\
- Carrier Image Folder: \TMS\DPWIN20\IMAGE\CARRIER\
- Add Image Default Folder: C:\users\Bexum\pictures\
Move or Copy Images: M (Copy will Leave Image in Original Folder)

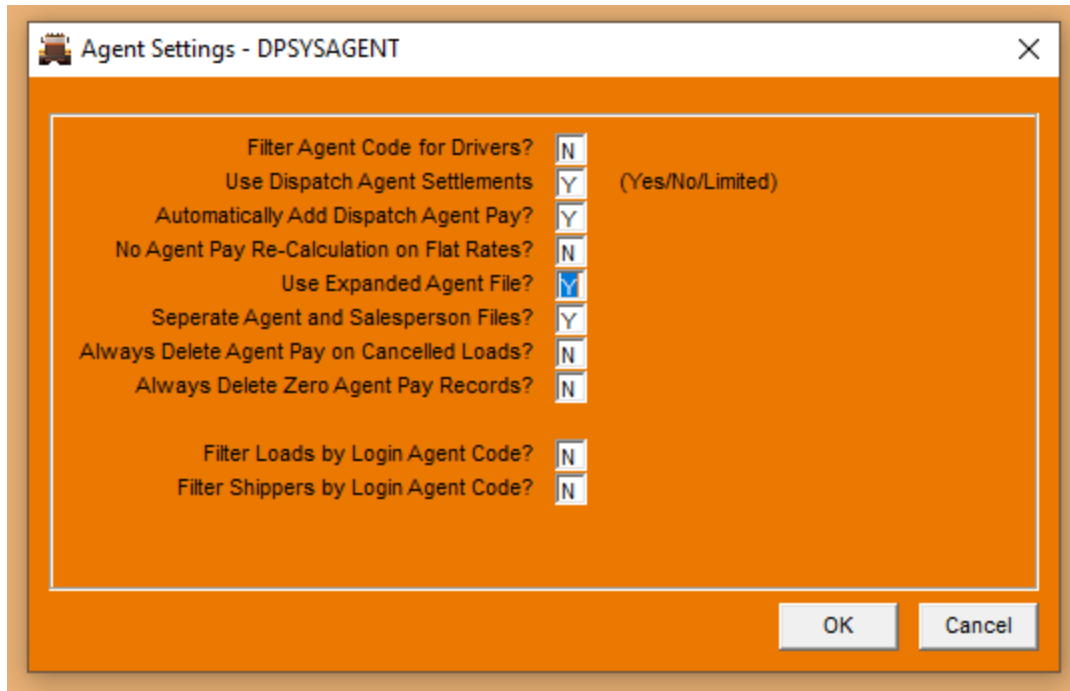
Use Image Files: Y

Image Folder: For example T:\tms\dpwin (this can be any folder, any location-your choice)

Common Image Folder: Yes, uses the above Folder (YOU HAVE TO CREATE A COMMON FOLDER) No, uses an individual folder for each load (PROGRAM CREATES WHEN YOU HIT F4).

Image Files Prefix: The image name can start with the load number or invoice number; that is how it is associated with a particular load (or invoice); For example to associate a file, say a scanned copy of a delivery receipt with load 1200, you would want to name the delivery receipt file: 1200delr.jpg. You could actually name it anything you want, as long as it starts with the load number 1200. If you use any other file besides a jpg or bmp file (such as TXT or PDF you will need to right click on the file to open it, instead of clicking the open button.

You can also “turn on” imaging for Drivers, Trucks, Trailers, Shippers and Carriers. In addition to “turning them on” with a “Y” we next want to create storage folders and fill in the information in the associated fields in the setup screen. Agents are slightly different. First you must have "Expanded Agent Screen" turned on in the Agent Settings in order to use Agent images.



There is not a separate Agent image storage folder, the Image Folder (second question from the top) is automatically used.

Add Image Default Folder refers to the storage folder for the ADD IMAGE button found on the load, driver, truck, trailer, shipper and carrier screens. No need to use the naming protocol explained below when using the ADD IMAGE button, as this procedure will properly name the file as it moves or copies (as specified in the next question) from the storage folder to the proper folder for recall.

Image Naming Protocol using the following prefixes:

DRIV followed by the driver id and name of file

TRUCK followed by the truck id and the name of file

TRAIL followed by the trailer id and the name of file

AGENT followed by the agent id and name of file

SHIP followed by the shipper id and name of file

CARR followed by the carrier id and name of file

After filling in (or editing) your customized Image Settings, close out Dispatch and re-open for your changes to take effect.

Other handy Image tidbits:

TMS Digital Support can set up an Image * alert for you on your browser screens if desired. This will let you know there are images attached to this load, truck, trailer, shipper etc.

There is also an image button on the trip screen and call-in screen pointing to the LOAD images for extra convenience!

You can go into Admin Tools, and set up a Group restriction to "not allow" the image button.

You may put any type of file in the images folders, however, if you use any other file besides a jpg or bmp file (such as TXT or PDF) you will need to right click on the file to open it, instead of clicking the open button.