

# DRIVER SAFETY AND MANAGEMENT

In addition to the self explanatory buttons on the driver browser screen...such as (E)MAIL, NOTES, IMAGES...we have other buttons to assist you in staying organized, putting all your drivers information at your fingertips. No more running to the file cabinets! Below are some screenshots and each area's information can also be accessed through REPORTS.

## Additional **Personal** Information

Edward Monroe ID: 24

Social Security Number	- -	Experience	0
License Number		License State	IL
Class		Expires	12/31/16
Endorsement		Other Personal Date	/ /
US Citizen?	N	I-9 Complete (Y/N)	N
Union Date	/ /	Union Local No.	
Tractor Assignment		Passport?	N
WIND(1,2,3)	<input type="checkbox"/>		

Add Personal Info

Limitations/Exceptions

In the Past 3 Years -

Number of Accidents 0

Number of Violations 0

In Case of Emergency, Please Contact -

Name

Address

Phone / -

Job Termination -

Date / /

Reason

Ok Cancel

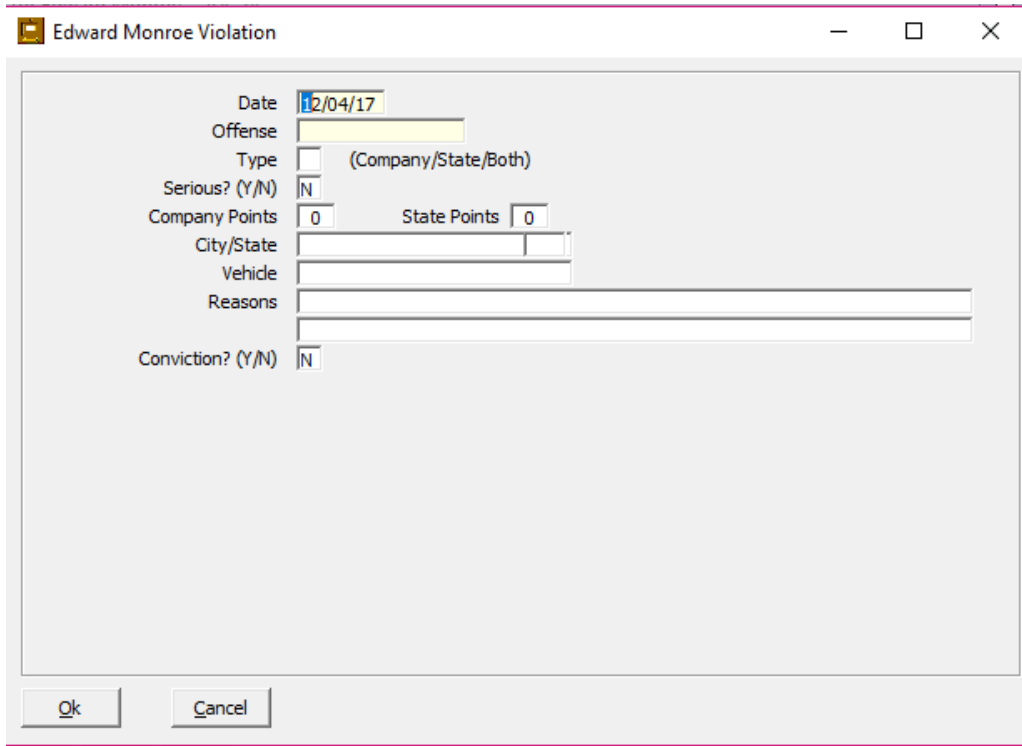
**Drug Test**-There is also an in-depth Drug Test section with setup, reports and Random Driver Selection

A screenshot of a software dialog box titled "Drug Test Information for Edward Monroe". The dialog box contains several input fields: "Date of Test" with a date picker (// /), "Test Finding" with a checkbox and the text "(Negative/Positive)", "Test Site" with a text box, "Address" with a text box, "City" with a text box, and "State and Zip" with a dropdown menu and a text box containing a hyphen. At the bottom of the dialog box are "Ok" and "Cancel" buttons.

**Previous Employment**-You can have multiple records

A screenshot of a software dialog box titled "VAUGHN KIRK ID: 42". The dialog box contains several input fields: "Starting Date" and "Ending Date" with date pickers (// /), "Position" with a text box, "Employer Name" with a text box, "Address" with a text box, "City" with a text box, "State and Zip" with a dropdown menu and a text box containing a hyphen, "Phone" with a text box containing a slash and a hyphen, and "Supervisor" with a text box. Below these fields are two sections: "Request for Information" with "Date Sent" and "Date Received" (both with date pickers // /) and "Refer By" (with a text box); and "Telephone Interview" with "Date" (with a date picker // /) and "Time" (with a text box containing a colon). At the bottom of the dialog box are "Ok" and "Cancel" buttons, and a "Comments" text box.

**Violations-You can have User Defined Company Violations, with a point system**

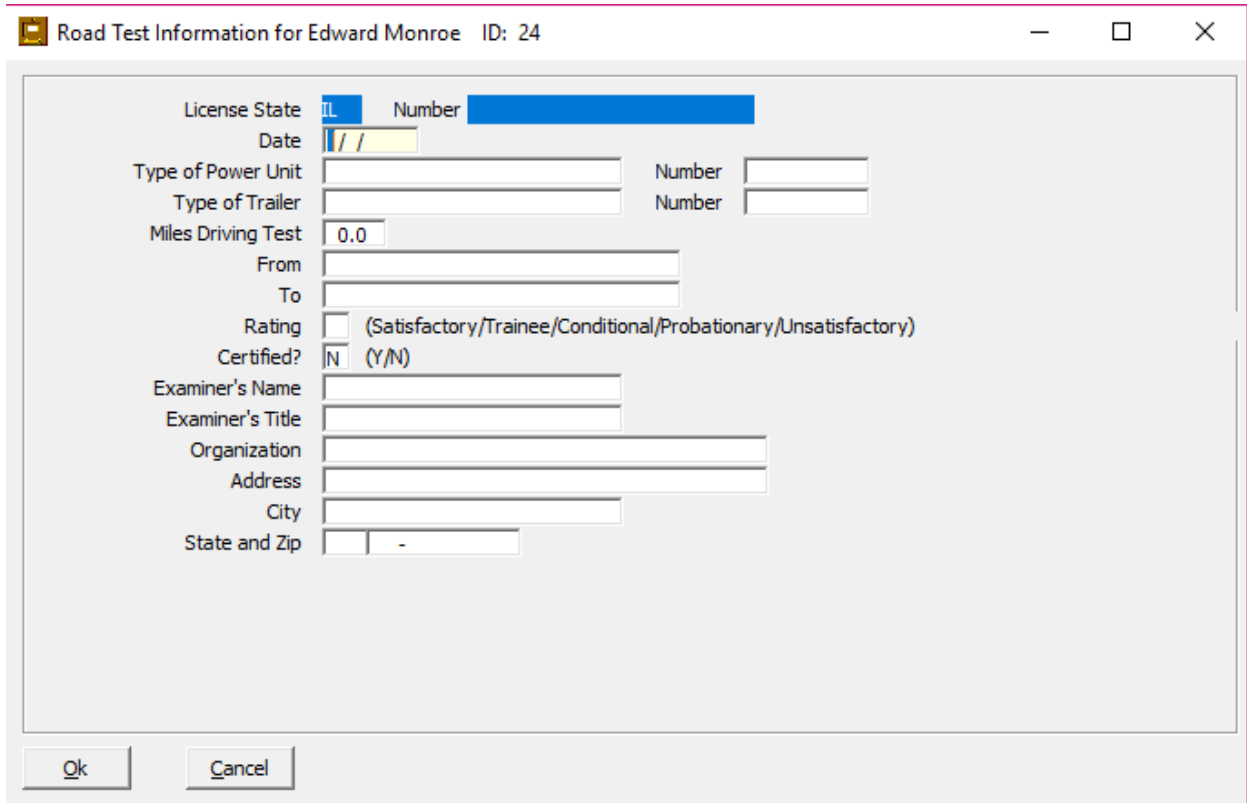


The screenshot shows a dialog box titled "Edward Monroe Violation". It contains the following fields and controls:

- Date: 2/04/17
- Offense: [Empty text box]
- Type:  (Company/State/Both)
- Serious? (Y/N): N
- Company Points: 0
- State Points: 0
- City/State: [Empty text box]
- Vehicle: [Empty text box]
- Reasons: [Empty text box]
- Conviction? (Y/N): N

Buttons: Ok, Cancel

**Road Test Information**



The screenshot shows a dialog box titled "Road Test Information for Edward Monroe ID: 24". It contains the following fields and controls:

- License State: IL
- Number: [Redacted]
- Date: / /
- Type of Power Unit: [Empty text box] Number: [Empty text box]
- Type of Trailer: [Empty text box] Number: [Empty text box]
- Miles Driving Test: 0.0
- From: [Empty text box]
- To: [Empty text box]
- Rating:  (Satisfactory/Trainee/Conditional/Probationary/Unsatisfactory)
- Certified? N (Y/N)
- Examiner's Name: [Empty text box]
- Examiner's Title: [Empty text box]
- Organization: [Empty text box]
- Address: [Empty text box]
- City: [Empty text box]
- State and Zip: [Empty text box]

Buttons: Ok, Cancel

**Review**-You can have multiple review listings, with Due Dates

The screenshot shows a window titled "Reviews for Edward Monroe ID: 24". It contains a table with the following data:

Type	Due	Date	Result
COMPANY	03/12/15	03/12/15	HE PASSED

A modal dialog titled "Edward Monroe Rev..." is open over the table, with the following fields:

Company Review Date: 03/12/15  
State Review Date: 03/12/15

Buttons: OK, Cancel

At the bottom of the main window, there is a status bar with the text "Review Dates - Company: 03/12/15 State: 03/12/15" and four buttons: "Edit-F2", "Delete-F3", "Add-F4", and "DueDates-F8".

**Written Test Information**

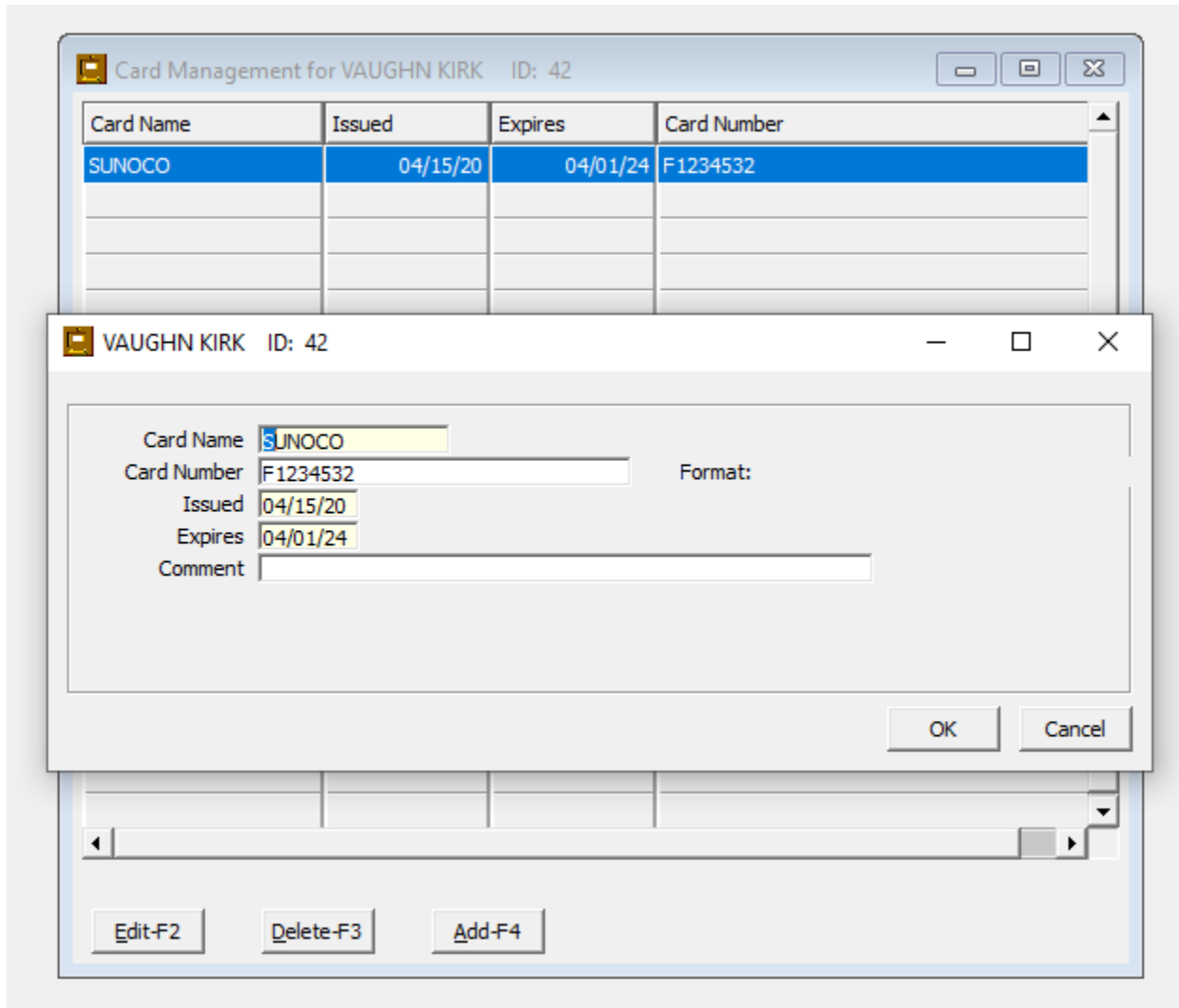
The screenshot shows a window titled "Written Test Information for Edward Monroe ID: 24". It contains a form with the following fields:

License State: IL Number [redacted]  
Date: / /  
Test Site - State: City:  
Number of Questions: 0  
Number Incorrect: 0  
Score (%):  
Certified: [N] (Y/N)  
Examiner's Name:  
Examiner's Title:  
Organization:  
Address:  
City:  
State and Zip: -

Buttons: Ok, Cancel

**Card Listing**-This is an area you can keep track of any credit cards or phone cards given to the Driver.

There is also a Card File Maintenance section to assist with entry allowing you to choose from a pre-entered card list.



**Physical Information**

Physical Information for VAUGHN KIRK ID: 42

Examination Date	01/01/22
Expire Date	12/31/24
Corrective Lenses	N
Hearing Aid	N
Drug Screen	N
Other Restrictions	none
Certificate Issued	Y
Doctor's Name	Dr. Jones
Medical Institution	Medical Center
Address	
City	CARBONDALE
State and Zip	IL 62901-

Ok Cancel

**Checklist**-You can use the included default list or set up your own Company list

Date	Description
/ /	Company Handbook
/ /	Company Manual
/ /	Log Completed
/ /	Time sheets turned in
/ /	Physical up to date

Edit-F2    Delete-F3

**HazMat Certification Information**

Examination Date    / /

Expiration Date     / /

Instructor          \_\_\_\_\_

Test Location        \_\_\_\_\_

Training Site        \_\_\_\_\_

Address              \_\_\_\_\_

City                  \_\_\_\_\_

State and Zip        |    |    -    |

Phone                \_\_\_\_\_

Fax                    \_\_\_\_\_

Ok                    Cancel

**Status**-Multiple records available, the 1<sup>st</sup> record is auto created when you add a new Driver

The screenshot shows a dialog box titled "Driver Status for VAUGHN KIRK ID: 42". It contains the following fields and controls:

- Date: 02/26/19
- Status: ACTIVE
- Period: F y/Month/Forever/None/Unknown
- Reinstate Date: / / Auto Reinstate: N
- Work: Y
- Exception: (empty text box)
- Reason: Auto Add by Hire Date
- Authorized By: (empty text box)

At the bottom right, there are "OK" and "Cancel" buttons.

**CDL Data** Information-there is also a more in-depth section with Class File Maintenance and Endorsements

The screenshot shows a dialog box titled "Add CDL for Edward Monroe". It contains the following fields and controls:

- State: IL
- Expiration Date: / /
- Class: (empty text box)
- Number: (empty text box)

Below these fields is a section titled "CDLEndorsements" containing a table with a "Description" column. The first row is highlighted in blue. Below the table are "Add", "Edit", and "Delete" buttons. At the bottom of the dialog are "Ok" and "Cancel" buttons.



**Training including Security Plan Certification**

The image shows a software dialog box titled "Driver Training". It contains several input fields for data entry:

- Type: A single-line text box.
- Date: A date input field with two slashes (//).
- Expiration: A date input field with two slashes (//).
- Instructor: A single-line text box.
- Facility ID: A single-line text box.
- Name: A single-line text box.
- Address: A multi-line text box consisting of three stacked input fields.
- Phone: A single-line text box.
- E-Mail: A single-line text box.
- Notes: A multi-line text box consisting of three stacked input fields.

At the bottom of the dialog box, there are two buttons: "Ok" and "Cancel".