

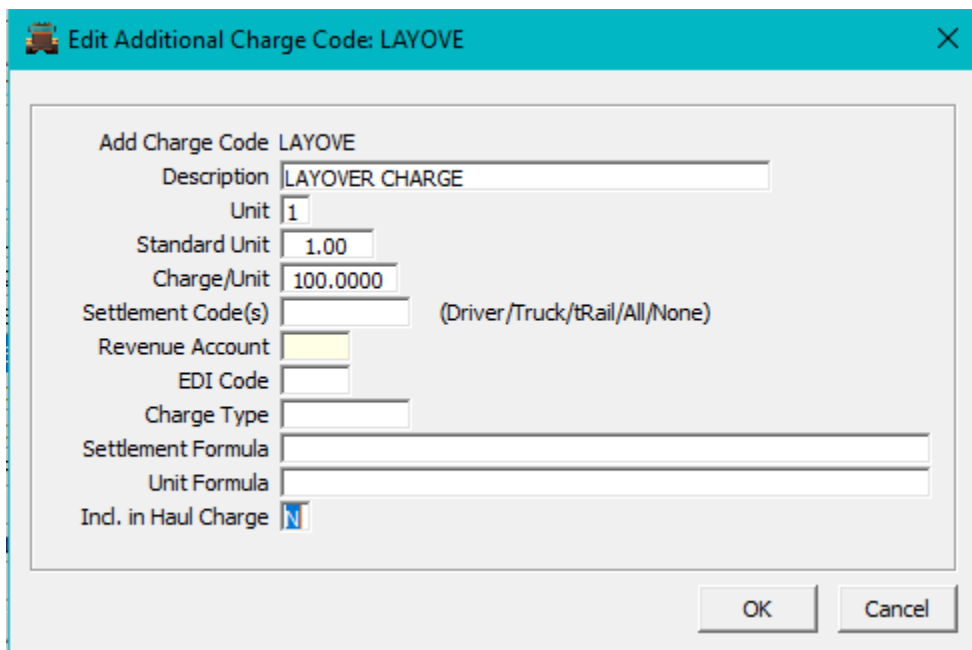
Additional Charge Overview

Additional Charges provide a way for you to add extra costs to a load, in addition to the haul charge. This can be anything from Detention, Tolls, Layover, Fuel Surcharge (*see our Fuel Surcharge Setup for full instructions on setting up Fuel Surcharge*).

You can add multiple additional charges to a load and we even offer formulas that will let you not only bill for an additional charge, but pay a driver, owner Operator or Carrier some or all of that additional charge that you have billed your customer for. *Ask Support for the Settlement formula.*

Additional Charges are easy to add to a load by hitting the <Charges> button on your load screen and then press F4. In the Additional Charge Code box, you can then press F1 for a list of Additional Charges to choose from. You can also replicate the additional charges as you replicate a load. Or, you can set default additional charges to always add to a load if you are billing a specific customer.

To set up additional charges to be used on your loads, go to Setup->Additional Charges and press F4 or the Add button.



The screenshot shows a dialog box titled "Edit Additional Charge Code: LAYOVE". The fields are as follows:

Add Charge Code	LAYOVE
Description	LAYOVER CHARGE
Unit	1
Standard Unit	1.00
Charge/Unit	100.0000
Settlement Code(s)	(Driver/Truck/tRail/All/None)
Revenue Account	
EDI Code	
Charge Type	
Settlement Formula	
Unit Formula	
Ind. in Haul Charge	<input checked="" type="checkbox"/>

Buttons: OK, Cancel

You can also add new Additional Charges "on the fly" from the load browser screen, right from the Additional Charge screen. Just press the <Charges> button on the load screen, press F4 to add a new additional charge to the load, then press F1 for a list of existing additional charge choices. Then press F4 again to add a new one to the list!